

Professional, Gold Seal Certified™ (P.GSC) Program

Guidelines for Applicants

The Canadian Construction Association welcomes your interest in becoming a **Professional, Gold Seal Certified (P.GSC)**. This document describes the guidelines you will need to follow in order to qualify for the P.GSC designation.

Eligibility

The designation of Professional, Gold Seal Certified, is open to candidates who:

- a) Have obtained a Gold Seal Certificate; and
- b) Have submitted an application form detailing their professional upgrading activities in the previous calendar year; and
- c) Have paid the applicable fees.

Note that a new application is required each year.

Assessment

1. Applicants must work a minimum of 600 hours per year in the certified management occupation; and
2. Applicants must demonstrate that they have gained a minimum of 20 credits in one or more of the following categories
 - a. Formal education (normally construction-related courses with defined learning outcomes and an evaluation process.)
1 credit per 1 hour of formal activity towards a maximum of 20 credits/year in this category
 - b. Informal education (such as seminars/conferences, self-directed study, attendance in professional meetings, etc.)
1 credit per 3 hours of informal activity towards a maximum of 10 credits/year in this category
 - c. Community Contribution (such as involvement in community-based or charitable organizations, technical or professional associations, mentoring, etc.)
1 credit per 3 hours of informal activity towards a maximum of 10 credits/year in this category
 - d. Teaching (including giving presentations, seminars and workshops)
1 credit per 3 hours of informal activity towards a maximum of 10 credits/year in this category
 - e. Building the construction industry (contributing to activities that improve the construction industry, such as committee work (*1 credit per 1 hour*), submitting patents (*10 credits per patent registered*), publishing papers in peer-reviewed journals (*5 credits per article*), etc.)

Public Notice

P.GSC-designated individuals will:

- Be listed as P.GSC on the Gold Seal section of the CCA web site;
- Receive a P. GSC membership card on approval of the application;
- Receive a P.GSC hard hat in the first year of designation and an annual P.GSC decal.
- Be authorized to use the letters “P.GSC” as recognition of their ongoing commitment to professional development in construction management.

IMPORTANT NOTES:

- Standards will be monitored annually by the Gold Seal Management Program.
- Gold Seal administrators will audit a percentage of applications to ensure program integrity.
- Annual fee is \$200.00 (+GST or HST where applicable (British Columbia, New Brunswick, Newfoundland, Nova Scotia, Ontario), per certificate.

See www.goldsealcertification.com for further information.



**Canadian
Construction
Association**

400-75 Albert Street, Ottawa, ON K1P 5E7
Tel: (613) 236-9455 Fax: (613) 236-9526



GOLD SEAL CERTIFICATION PROGRAM Professional, Gold Seal Certified™ (P.GSC) Program Application Form

PERSONAL DATA

Name: _____		
Address: _____ _____ _____		
Telephone (Home): _____	(Business): _____	(Cellular): _____
Date of Birth: ____/____/____ <small>Day Month Year</small>	E-mail: _____	

PROFESSIONAL UPGRADING ACTIVITY IN THE PAST YEAR

(Please photocopy and attach additional sheets as required)

Formal Education (normally construction-related courses with defined learning outcomes and an evaluation process.)

Course Title and Brief Outline:

Course Deliverer: _____

Course Dates: _____

Total Hours of In-class education: _____

(Please attach any relevant course outlines, certificates, registration/attendance forms, etc.)

Informal Education (such as seminars/conferences, self-directed study, attendance in professional meetings, etc.)
Program/Event Title and Description:

Program/Event Sponsor: _____

Dates of Program/Event: _____

Total Hours of Informal Education in this Program/Event: _____

(Please attach any relevant course outlines, certificates, registration/attendance forms, etc.)

Community Contribution (such as involvement in community-based or charitable organizations, technical or professional associations, mentoring, etc.)

Description of Contribution:

(Please attach any relevant membership forms, etc.)

Teaching (including giving presentations, seminars and workshops)

Description of Presentation/Seminar:

Date and Location: _____

(Please attach any relevant course outlines, certificates, registration/attendance forms, etc.)

Building the construction industry (contributing to activities that improve the construction industry, such as committee work, submitting patents, publishing papers in peer-reviewed journals, etc.)

Description of Contribution:

(Please attach any relevant documentation)

Application Fee: \$200 plus G.S.T. or H.S.T. for residents of British Columbia, New Brunswick, Newfoundland, Nova Scotia, Ontario, per Gold Seal Certificate.

Cheque payable to CCA Visa MasterCard

Card Holder's Name _____ Card # _____
(Please Print)

Expiry Date ____/____/____ Signature _____

Do you require a receipt? Yes No

Fee may be subject to change. GST/HST Registration #R106844624. All fees are refunded should the application be denied.

I declare that the information provided is true and correct to the best of my knowledge.

Signature _____ Date _____

APPLICATION CHECKLIST

Did you provide the following required documents?

- Completed application form
- Supporting documentation for each category
- Payment of **\$200 plus GST or HST where applicable** per certificate